

Waddington Parish Council

Clerk: Mrs Natalie Cox
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Meeting of Waddington Parish Council
The Village Club – on February 13th 2017

1. Apologies for absence

Present: Coun Doug Parker, Coun John Hilton, Coun Gil Fisher, Coun Liz Haworth, Coun Roy Edmondson, Coun Michael Colley, Coun Bridget Hilton.

In attendance: Natalie Cox (Clerk to the Parish Council)

2. Minutes of the last meeting to be approved and signed

The minutes of the last meeting were approved and signed by the Chairman Coun Doug Parker

3. Matters arising from the last meeting (not covered elsewhere)

3.1 Memory bench

DP and BH both noted that the installation of the bench will be delayed until the weather is better and Andrew Herd has agreed he is happy to carry out the work in April.

3.2 Coronation Gardens – shed

It was noted that the shed has been installed.

3.3 Neighbourhood Plan

BH said she had made inquiries with RVBC about the importance of having a Neighbourhood Plan and it was agreed that it is still quite important for parish councils to have them. Various councils have already drawn up these plans which do not need to be too detailed but take into account growth in a ward, the age demographic and the types of housing.

Decision: It was agreed that Waddington Parish Council should formulate a Neighbourhood Plan.

Action: NC to look at plans that have already been drawn up which could be adapted for Waddington

3.4 Seasonal illuminations

Following the last meeting NC had made further inquiries about Electricity North West Limited and discovered that they are a distribution company which provides information to EON to enable them to send the seasonal invoice.

On investigation the led seasonal lights are 24 volt and there are 15 sets of 100 (only eight sets were used this year).

Action: DP to check if the box/information about the lights has information relating to the wattage (If not NC to contact LITE for this information).

Action: NC to inform ENWL that the lights were in place from December 1st to January 6th for seven hours per day and that only eight of the 15 sets were used due to the size of the tree.

3.5 Finger post at Post Office

DP noted that the work to the post is being sorted out. There was no objection to a planted being installed at the base of the post to prevent accidents in the future.

Decision: JH to get quotes for suitable planters.

3.6 PROW – footpath FP23

NC noted that LCC had been in contact to say the overgrown vegetation has been cut back.

4. Village maintenance

4.1 BKVC 2017

NC had received the entry forms for this year's competition.

Decision: It was agreed that Waddington should be entered again this year as previously.

Action: DP to speak to Alex Silverwood about spraying the weeds, particularly round the square.

Action: To carry out a general village inspection to ascertain if any work needs to be carried out.

Action: To hold a general village "tidy-up" during the first week in June.

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5. Allotments

5.1 Plot 4

NC reported that a Tenancy Agreement has been sent to the tenant of plot 4A who has met with the allotment holder whose plot she will be sharing.

5.2 Plot 1

NC reported that she was still waiting to receive the Tenancy Agreement and annual fee back from the current allotment holder.

Action: DP to follow up

6. Planning

6.1 3/2016/1203 Replacement bay window, roof repair, replacement windows and door, creation of parking space to front 85 Regent Street, Waddington

Decision needed between meetings - no objection sent.

6.2 3/2016/1198 Proposed garage at The Old Tannery, Edisford Road, Waddington

Decision needed between meetings - no objection sent.

6.3 3/2107/0081 Structural improvements to existing single storey, rear utility room at 43 Brook Villas, Clitheroe Road, Waddington

Decision: There was no objection to this planning application.

7. Accounts

7.1 Expenditure and income updated from 9/12/16 to 8/2/17

<u>Expenditure:</u>	Dove Syke for Christmas tree	£300
	EON	£94.99
	Holden Clough	£366
	Pallisters	£275
<u>Balance:</u>		£12,430.97

NB For more details about the parish council accounts, please contact the clerk.

Action: MC to empty the electricity meter at the changing rooms.

7.2 Insurance

The policy is due for renewal at the end of March. NC had been in contact with Zurich Insurance who currently provide the cover and they have quoted £2291.86 per year for five years (the current cost of the policy is £2844.88).

Decision: It was agreed to keep the policy with Zurich Insurance.

Action: NC to contact the insurance company and add the additional SPID and the Coronation Gardens shed and contents to the policy for 2017/18.

7.3 Double Red payment

A request for payment has been made to the wrong Waddington Parish Council!

7.4 Audit procedure

It was noted that the Transparency Code will not be implemented until 2017/18 therefore the arrangements will continue as in the past with the need for both an internal and external audit to be carried out this year.

8. Correspondence

8.1 RVBC

8.1.1 Planning & Development Jan 12th & Feb 16th

For information

8.1.2 Parish Liaison

JH had attended as Waddington's representative.

8.1.3 Dog owners

JH reported that there is continuing concern about the problems of dog fouling in some parishes. Representatives from Environmental Health and the two dog wardens had attended the Parish Liaison Committee. It was noted that RVBC can make bags available at particular locations for dog owners to use; however this can cause problems if

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the bags are not replaced immediately. Dog wardens are available to go into primary schools and help educate children about the issues in the hope that they will pass the information onto their parents. BH reported that RVBC intend to put a regular advert in the Clitheroe Advertiser to remind dog owners to clean up after their animals.

Action: LH to put more signs up encouraging dog owners to clean up after their dogs.

Action: NC to put a piece in the Village News section of the Advertiser reminding residents that the parish council is keen to see the problem stopped in the village.

Action: NC to contact the headteacher at Waddington and West Bradford Primary School to see if they would be interested in having a visit/assembly from the dog wardens.

8.2 LCC

8.2.1 Parish & Town Council Conference

For information - this event is due to take place on Saturday, February 25th at County Hall.

8.2.2 Foster Carer recruitment campaign

The posters will be displayed in the parish noticeboards.

8.2.3 Temporary road closure

It was noted that with hindsight the road outside Country Kitchen could probably have been closed for a couple of hours to enable investigation work to take place and have a diversion for large vehicles, rather than proposing to close it for two weeks and having a long diversion route in place.

JH reported that Cross Lane will be closed for several weeks to enable work to be carried out to a bridge.

8.2.4 Traffic commissioner

For information – Beverley Bell (Senior Traffic Commissioner) will be at the Barton Grange Hotel on Tuesday, May 9th at 8pm for the Institute of Road Transport Engineers Northern Centre's CPD Presentation Lecture.

8.3 LALC

8.3.1 Buckingham Palace Garden Party

NC reported that she had sent in the annual application.

8.3.2 Training Workshops for 2017

NC has a list of workshops if anyone is interested in attending.

8.3.3 Council tax referendum

It was noted that the LALC has sent a message out saying that the Government has decided not to extend the council tax referendum principles to parish councils for 2017/18.

8.4 Community Cooperatives

For information

8.5 Active Places

Waddington's playing fields has been registered on the Active Places Data Platform for Sport England.

8.6 Cycling events

On Sunday, April 9th riders taking part in the UK Cycling Event's Forest of Bowland run could pass through Waddington.

On Sunday, June 18th cyclists taking part in the UK Cycling Event's West Coast Classic run will pass through the village.

8.7 In the know

A survey is being carried out by the Neighbourhood & Home Watch Network to locate potential volunteers with particular skills, experience and assets who may be of assistance during natural disasters and emergencies.

Action: As this links with work already being carried out on the CEP, NC to forward the link to JH.

8.8 Beacon 2018

JH said that as November next year will mark 100 years since the end of World War One a series of beacons will be lit across the country in commemoration. It was generally felt that there is no suitable location in Waddington.

9. Borough Council update

BH reported:

- Discussions about the possibility of establishing a combined authority in Lancashire are ongoing, however there are concerns about having an elected mayor.
- Plans are in the pipeline for housing to be built on the former site of Clitheroe Hospital

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- A consultation paper has been circulated from NHS England regarding the future of Calderstones.

10. AOB

10.1 April meeting date

Due to the clerk's holidays the date of the April meeting will need to be changed.

Action: NC to contact the Village Club and try to change the meeting to Tuesday, April 11th before informing councillors of the new date.

10.2 Potholes

NC said she had been contacted by a resident who was concerned that LCC had not filled all the pot holes in the village during the recent road closure but only the one on the main road as previously discussed.

10.3 Parking concerns

NC reported that the same resident had also raised concerns about cars parking in the village particularly near the Waddington Arms. It was also noted that there are ongoing problems with people parking near the Methodist Church.

Action: Councillors to put the previously agreed letter on cars which are deemed to be parking inconsiderately in the village.

Action: NC to contact the minister at the Methodist Church to ask if a notice could go out to users asking them to be considerate to residents particularly if they are just dropping people off at the church.

Action: NC to put a piece in the Village News section of the Clitheroe Advertiser reminding residents to be considerate when parking and that the parish council is being vigilant with regard to this issue currently.

10.4 SPID

Action: DP and JH to install the new SPID within the next seven to 10 days.

10.5 Play equipment

LH reported that she is in the process of getting two quotes – one to carry out the repairs highlighted in the ROSPA report and the second to clean the equipment.

10.6 Christmas tree

Discussions ensued about where the parish council will get its tree from this year.

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.